Group Norms for Online Engagement

Moderation
- Establish and agree on basic rules based on the below recommendations.

Connect reliably
- Find a quiet spot with reliable internet from which to participate.

Plug in
- Plug in chargers and headphones if possible.

Camera on
- Show your face and engage, just as you would in an in-person meeting.

Record with permission
- If possible, record meetings for those who can't attend, have technical difficulties, or just want to review portions of the session later.

Use the chat box
- Use the chat box to post questions and quick points to add to the discussion.

Raise your hand
- For large groups, indicate you'd like to speak by raising your hand on video or by using the hand-raising function if available in the meeting platform.

Mute microphone
- Mute when you're not speaking to reduce background noise.